

# **SOUTHREPPS PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

☎ 01692 402998 -Elaine Pugh - [Clerk@Southreppsparishcouncil.gov.uk](mailto:Clerk@Southreppsparishcouncil.gov.uk)  
[www.Southreppspc.info](http://www.Southreppspc.info)

RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

### **MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**

Wednesday 4<sup>th</sup> March 2026 @ 6.30pm Southrepps Village Hall

**Present:** Lesley Sparrow (Chair), Roger Swift (Vice Chair), Fiona Hall  
Chris Shaw, Louise Marriner and Louis deSoissons  
**Others:** Roy MacDonald, NNDC and 2 members of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
All members were present.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)**  
No declarations of interest were received or dispensations authorised.
- 3. To approve Ordinary Parish Council Minutes 21<sup>st</sup> January 2026**  
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**  
*Members of the public are invited to give their views on Parish affairs at the discretion of the Chair. A 10 minute allowance is given for this purpose. A member of the public can speak for no more than 1 minute unless agreed by the Chair.*

***Resolved to open the meeting to the public.***

***Roy MacDonald, NNDC*** - outlined his report, information was relayed on the new Boundaries for the NCC elections and Tim Adams would not be standing in our ward. The property in Church Street would be discussed with the Enforcement Team at NNDC.

***A member of the public*** - spoke about a new private road sign they wished to install in Crown Loke together with the offer of a telephone box which had now been allocated elsewhere.

***Resolved to close the meeting to the public.***

#### **5. To review and consider Planning (if received)**

25/2759	May Cottage, Bradfield Rd	Single storey side/front ext & removal of chimney and minor alterations	Approved
26/0287	7-8 Long Lane	LDC - external wall insulation to rendered area of main house and solid brick rear ext	LDC - with NNDC
25/2817	Woodlands, 16 Church St	Single storey ext to dwelling, detached cart lodge, garden shed, woodstore and retrospective gate and fence	No comment

**6. Matters Arising and Monthly updates and for information only:  
Clerks report and matters arising (updates and information only)**

**GENERAL**

**6.1 SAM 2**

The figures were reviewed for Long Lane and although the speeds were low, there were approximately 12,000 vehicle movements. At the telephone exchange 29,000 vehicles had been recorded. 61% were doing more than 20mph and only 7% more than 30mph. It appeared that the traffic calming is gradually having an impact. The problematic area was Gables Avenue and the SAM2 unit would be placed at the top of Long Lane at the junction with the High Street.

**6.2 NNDC - Enforcement re Church Street**

Clerk would chase this for an update. EP

**6.3 Review of grit bin for Wildflowers - location to be supplied**

There was no update on this from the resident however, there was a grit bin located nearby in The Square, Long Lane.

**HIGHWAYS MATTERS**

**6.4 Drainage - Church Street/Loke**

This was being monitored by Highways.

**6.5 20mph traffic calming - final works still to be completed (20mph roundels and hatching). The Clerk would remind Highways again - it was on the schedule but was delayed due to weather and funding issues.**

The near side edge of the roads were being eroded with damaged surface and pot holes - this had been reported to Highways for action. EP

**6.6 Application to NCC Parish Partnership Scheme for SAM3 - outcome due in April/May 2026**

**PLAYING FIELD**

**6.7 Electric charging point via NCC scheme - with Village Hall**

The village hall was due to meet to discuss this on Wednesday.

**6.8 Installation of replacement/new decking on the playing field**  
As above.

**6.9 Play repairs - Upper and Lower Southrepps**

The materials were due to be delivered and then work would commence on the repairs.

**7. To consider and review Financial Matters**

**7.1 To receive bank reconciliation and note receipts and review reserves**

The bank reconciliation was discussed and reserves noted.

**7.2 To review expenditure to date**

Expenditure to date was noted.

**7.3 To agree payment schedule and approve payments**

It was noted that the Clerk's bank card had been removed by the Bank and a replacement ordered. When received the payments would be made from the Account.

Npower – street lighting – D/D	70.72
Southrepps Village Hall	148.50
Clerk	709.00
HMRC	103.00

Resolved to pay enbloc

**8. To consider and review correspondence**

NCC - County Councillor report	Circulated
Epic - The Norfolk Marathon	Discuss
Southrepps Society - re littperpick - 5 <sup>th</sup> March 2026	Discuss
Resident - re signage and seed swap	Circulated/noted

**9. To consider the purchase and installation of “SLOW DOWN” signage along Hall Lane**

Members discussed this at length. It was resolved that as this would be private signage on private land that this would not be financed from Council funds.

**10. To Receive Reports from Councillors and items for the next Agenda**

**11. To confirm date of the next Ordinary Parish Council Meeting  
Wednesday 15<sup>th</sup> April 2026 - Southrepps Village Hall @ 6.30pm**

There being no further business the meeting was concluded at 1915.

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**LESLEY SPARROW – CHAIR**

**15<sup>th</sup> April 2026**