

SOUTHREPPS PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

Wednesday 5th November 2025 @ 6.30pm Southrepps Village Hall

Present: Lesley Sparrow (Chair), Roger Swift (Vice Chair)
Chris Shaw, Louise Marriner, Graham McCabe and Fiona Hall
Others: Tim Adams - NCC and one member of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Louis de Soissons - personal - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)**
Graham McCabe - personal - donation to Royal British Legion.
- 3. To approve Ordinary Parish Council Minutes 17th September 2025**
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair. A 10 minute allowance is given for this purpose. A member of the public can speak for no more than 1 minute unless agreed by the Chair.
Resolved to open the meeting to the public.

Tim Adams, NCC - updated on Wellspring Road and informed an ecologist had visited the site to make an assessment. The area was still very active and it may be that the road will be permanently closed. The road repair was estimated at circa £250k. Highways had made an assessment of the boundaries along Sandy Lane and may insist that items on Highways land is removed. Line marking in the village was on the schedule to be completed. Discussion on the Local Government Review took place and it was anticipated that the outcome would be known in 2026.

- 5. To review and consider Planning**
No new planning had been received.
- 6. Matters Arising and Monthly updates and for information only: Clerks report and matters arising (updates and information only)**
GENERAL
6.1 SAM 2
Members reviewed the statistics which had been circulated. Police had been observed completing speed checks within the Village.

- 6.2** Dumped car on Village Hall Car Park - removed
- 6.3** Christmas Santa Sleigh/Tree event - the risk assessment had been supplied to the volunteers.
- 6.4** Bench at Lower Southrepps - installed
- 6.5** Meeting dates for 2026 - these were circulated and would be booked with the Village Hall and placed onto the website.
- 6.6** Long Lane - Streetlights - reported to Flagship
- 6.7** Provision of Telephone Box for the Green at Long Lane
Members discussed this at length. It was agreed that there was plenty of availability for books to be exchanged and therefore the suggestion would not be progressed.
- 6.8** Provision of new residents with a copy of the Mardler
Various viewpoints were given and members agreed that as the Mardler was available online this was satisfactory. If a new resident moved in it would be up to each Councillor to have a welcome briefing with them.

HIGHWAYS MATTERS

- 6.9** Drainage - Church Street/Loke - Highways monitoring
- 6.10** RB20 - new signage - installed
- 6.11** 20mph traffic calming - sign post removed remedial works still to be completed
- 6.12** Application to NCC Parish Partnership Scheme for SAM3
The application had been completed and confirmed. The decision would be known around April 2026.

PLAYING FIELD

- 6.13** Clearance of car park - this work had completed and the Council were pleased with the outcome.
- 6.14** Electric charging point via NCC scheme
This was with the Village Hall who were reviewing the documentation.
- 6.15** Play Inspection report
The report had been received and circulated to members. There were small remedial works to be completed and a summary of these would be made for expenditure. EP
- 6.16** Installation of replacement/new decking on the playing field
This was currently under review by the village hall who would liaise with the Clerk.
- 6.17** Provision of dog waiting area at Play Equipment
Members discussed how this would operate and the various options. All agreed that it is difficult when simultaneously managing children at the play area and taking the dogs out. The Play area is a no dog zone for safety of the children and parents/ carers at the location.

7. To consider and review Financial Matters

- 7.1** To consider donation to RBL - (S137 payments - 23/24 - £100)
Resolved that £100 be contributed to this charity.
Clerk to arrange. EP

7.2 To receive bank reconciliation and note receipts and review reserves
 The Clerk detailed the bank reconciliation and reserves were reviewed and noted by members.

7.3 To review expenditure to date
 Expenditure to date was reviewed and noted.

7.4 To agree payment schedule and approve payments

Secret Gardens – maintenance	£270.00
DT Overton	£210.00
N Power	£44.37
Elaine Pugh – Clerk	£579.60
HMRC	£8.40
Stuart Clark – work at car park	£618.00
Kevin Richardson – grass	£406.30
Royal British Legion S137	£100.00
Play Inspection Company	£227.88

Resolved to pay enbloc.

7.5 To consider and review budget for 2026-2027
 The proposed budget was presented and considered by the Council and it was resolved that it be adopted.

7.6 To consider and agree Precept for 2026-2027
 Members resolved to increase the Precept from £18,000 to £19,000 - an increase of approximately 5.5% for a Band D.

8. To Receive Reports from Councillors and items for the next Agenda
 A member of the public had requested a contribution towards a private sign in Crown Loke. The Clerk advised that this is a private road and therefore not public sign which could be paid for from Precept.

A footpath sign had been removed earlier in the year and this was with Highways to be replaced. The Clerk advised that this may take up to 9 months to a year.

9. To confirm date of the next Meeting
Southrepps Ordinary Parish Council Meeting -
Wednesday 10th December 2025 - Southrepps Village Hall @ 6.30pm

There being no further business the meeting concluded at 7.40pm