

SOUTHREPPS ANNUAL PARISH MEETING

Wednesday 27th May 2026

@ 6.30pm – Southrepps Village Hall

To be followed by the
Southrepps Annual Parish Council Meeting

**YOU ARE INVITED TO ATTEND THE ABOVE MEETING
PUBLIC AND PRESS ARE WELCOME TO ATTEND**

Signed: _____ **20th May 2026**

LESLEY SPARROW - CHAIR

CLERK TO COUNCIL - RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

TELEPHONE: 01692 402998

EMAIL: CLERK.SOUTHREPPS@GMAIL.COM

AGENDA

1. CHAIR'S REVIEW/REPORT for the year 2025-2026

2. TO SIGN ANNUAL MEETING MINUTES - 28th May 2025

3. TO RECEIVE REPORTS FROM VILLAGE CLUBS AND SOCIETIES

4. OPEN MEETING FOR THE PARISH

SOUTHREPPS PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

**YOU ARE SUMMONED TO THE ANNUAL PARISH COUNCIL MEETING
APOLOGIES IN ADVANCE TO THE CLERK
WEDNESDAY 27TH MAY 2026 FOLLOWING THE ANNUAL PARISH MEETING
@ SOUTHREPPS VILLAGE HALL
PUBLIC AND PRESS ARE WELCOME TO ATTEND**

Signed: _____ 20th May 2026
ELAINE PUGH CLERK TO COUNCIL,
RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF
TELEPHONE: 01692 402998 EMAIL: CLERK.SOUTHREPPS@GMAIL.COM

AGENDA

1. To Elect a Chair for 2026-2027 and receive declaration of acceptance of office
2. To appoint a Vice-Chair for 2026-2027 and receive declaration of acceptance of office
3. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
4. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)
5. To approve Ordinary Parish Council Minutes 15th April 2026
6. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair. A 10 minute allowance is given for this purpose. A member of the public can speak for no more than 1 minute unless agreed by the Chair.
7. To review and consider Planning if received
8. Matters Arising and Monthly updates and for information only:
Clerks report and matters arising (updates and information only)
GENERAL
 - 8.1 SAM 2 - review of figures
 - 8.2 SAM 3 - ordered
 - 8.3 Cleaning of Village white gates - in progress
 - 8.4 FP5 - 7958-7064-6519-8517 - reinstatement of footpathHIGHWAYS MATTERS
 - 8.5 20mph traffic calming - white lining and replacement bollard
- in hand with HighwaysPLAYING FIELD
 - 8.6 Installation of replacement/new decking on the playing field
 - 8.7 Groundworks at the village hall car park and clearance of unauthorised debris/rubbish - in progress

9. To consider and review correspondence
10. To consider Financial Matters
 - 10.1 To receive bank reconciliation and note receipts and review reserves
 - 10.2 To agree payment schedule and approve payments
 - 10.3 To review allotment rents payable in August 2027
 - 10.4 To consider donation - St James's Church Grass Cutting (£1k)
11. To consider and agree expenditure of £500 towards the maintenance of the roof repair of Lower Street bus shelter
12. Annual Governance and Accountability Return 2025-2026 (AGAR)
 - 12.1 To receive and agree Accounts for 2025-2026 (circulated)
 - 12.2 To receive and consider Annual internal auditor's report for 2025-2026 (circulated)
 - 12.3 To consider and agree complete Section 1 Annual Governance Statement for 2025-2026 (circulated)
 - 12.4 To consider and agree Section 2 - Accounting Statements of the AGAR for 2025-2026 (circulated)
 - 12.5 To consider and agree risk assessment
 - 12.6 To consider and agree asset list
 - 12.7 To consider the appointment of internal auditor - 2026-2027
13. To Receive Reports from Councillors and items for the next Agenda
14. To confirm date of the next Meeting
Southrepps Ordinary Parish Council Meeting -
Wednesday 6th August 2026 - Southrepps Village Hall @ 6.30pm

SOUTHREPPS PARISH COUNCIL - CORRESPONDENCE

**PLEASE NOTE THAT THESE ARE SUBJECT TO ALTERATION PRIOR TO THE
MEETING DUE TO THE LATE ARRIVAL OF INVOICES AND CORRESPONDENCE –**

MAY 2026

Resident re speed reduction along Bradfield Road	Responded
Varios allotment requests and enquiries	Actioned

SCHEDULE OF PAYMENTS

CAS Insurance	866.32
NPTS	228.00
Ros Calvert	75.00
Clerk	588.00
NNDC - dog bin emptying	1,143.48
Stuart Clark - Secret Gardens	£tba
Kevin Richardson	£tba