

Southrepps Parish Council

Ordinary Council Meeting

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

Minutes of the Ordinary Parish Council Meeting

Wednesday 3rd August 2022 @ Southrepps Village Hall @ 6.30pm

Present: Lesley Sparrow (Chair), Roger Swift (Vice Chair), Louise Marriner, Louis de Soissons and Tish Peal, Roger Swift and Chris Shaw

Others: 10 members of the public

1. **To consider apologies for absence**
Apologies had been received from Graham McCabe - personal and these were accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**
No declarations of interests were received.
3. **To approve Minutes - Southrepps Annual Parish Council Minutes - 1st June 2022** - these were approved and were signed by the Chair.
 - 3.1 **To acknowledge receipt - Southrepps Annual Parish Minutes 1st June 2022** - Members acknowledged receipt.
4. **Resolution to adjourn the meeting for public participation and District and County Councillor Reports (15 minutes maximum)**

Resolved to open the meeting to the public.

8 members from the community attended the meeting and one representative spoke on behalf of those present. It was outlined that there was a need for water to be supplied at the allotments to help with the growing of produce. The Council agreed to investigate this again although it had been previously discounted on the grounds of cost and re-distributing the charges fairly for the water which is used. It was advised that from the 106 agreement funds received from NNDC this request could be incorporated into that allocated funding. The Council fully appreciated the issues raised and would report back in due course.

Agenda/EP

The 8 members departed the meeting after this item was discussed.

A member of the public again raised concerns with regard to the footpath outside of their property. They were informed that this is a NCC matter and the Parish Council has no leverage (photos had been supplied to NCC). The Clerk informed that the Highways Department had investigated and they were taking no action on this.

Resolved to close the meeting to the public.

5. **To consider the appointment of suppliers for the works to be undertaken under the S106 agreement for the Long Lane Development (as agreed with information supplied to NNDC)**

Members resolved to suspend Financial Standing orders so that these works could progress on the playing field with the local suppliers previously identified by the Council. The Clerk was given the

delegated responsibilities for organising the works and to report back to members on progress.

The full funding from the S106 agreement of £25,673.29 would be utilised with any anticipated overspend from reserves up to £2,500 for contingency measures.

5.1 To consider and agree the creation of 4-6 allotments and associated ground and hedging works and installation of fencing and new openings for access

It was resolved that these works be completed by the Council's groundsman in alignment with the proposals put forward to NNDC. The Council noted that there may need to be adjustments as required to accommodate or modify additional works.

5.2 To consider and agree the purchase of 3 new picnic tables for use at the new allotments/playing field area

It was resolved that 3 new picnic benches/tables be purchased from Glasdon in alignment with the proposals put forward to NNDC. These would then be installed by the caretaker or another supplier as required.

5.3 To consider and agree the purchase and installation of an external gym area and appoint contractor

It was resolved that these works be completed in alignment with the proposals put forward to NNDC. The Parish Council's local preferred supplier NGF would be utilised due to location and ongoing service provision for repairs.

5.4 To consider and agree the purchase and installation of replacement junior swings and contractor

The Council resolved to purchase the swings along with a small springer unit for the children's area. The Parish Council's local preferred supplier NGF would be utilised due to location and ongoing service provision for repairs.

6. To consider the purchase and installation of a concrete table tennis unit to be placed on the playing field

It was resolved at this time that this item be deferred and would remain under review until the completion of the other works at the playing field.

7. Financial Matters

7.1 To consider request from SVH for donation for replacement decked area

Discussion took place on this matter and it was resolved that this request is put on hold until after the works at Agenda item 5 had been completed. The Clerk would inform the Village Hall. **EP**

7.2 To consider the installation of water supply for the allotments

The Clerk was requested to investigate this matter and report back to the Council. **EP**

7.3 To agree retrospective quote to repair the multi-play unit NGF £482.64

These works had been completed due to the health and safety implications and it was resolved that this be approved for payment.

7.4 To approve payments

Cheques to be raised at meeting	
Npower (May)	31.40
Npower (June)	29.74
Npower (July)	26.87
Lloyds Bank - MJ Tree Services	4,158.00
Lloyds Bank - MJ Tree Services	456.00
NGF Play - clatterbridge	438.00
CT Baker	18.82
D T Overton (moles)	210.00
Countrystyle	43.20
Countrystyle	66.60
NNDC - dog bin emptying	847.86
Kevin Richardson	565.00
Mr Cheney (caretaker)	315.00
CHT – defibrillator pads	51.60
NGF Play - multiplay	482.64
Elaine Pugh	473.19
HMRC	94.40

Resolved to pay enbloc.

8. Clerks report and matters arising (updates and information only)

8.1 Community speed watch & SAM 2

It was reported that community speed watch had come to the end of the road and with very few volunteers it was unable to function. Due to this and the decline in use Norfolk Police had reclaimed the equipment. Louise Marriner was thanked for her sterling work on this community initiative along with the volunteers.

SAM2 was due to be relocated to Gables Avenue and the latest figures from Pit Street noted that there were no real issues with speed.

8.2 Dividing screen between the Vernon Arms - Enforcement Team

20/0216 - this is still being progressed by NNDC

The Clerk would chase this again.

EP

8.3 106 Agreement - Long Lane - funds received

8.4 Southrepps Footpath FP5 & BR11 - forms need to be completed - the location needed to be clarified.

8.5 Notice board at Lower Southrepps

A local supplier had been sourced.

Agenda

8.6 Toddler swings - installation of bird deterrent - caretaker completed

8.7 Grass at "The Hill, Lower Southrepps" - caretaker completed

Highways matters

8.8 Parish Partnership Bids - 20mph zone in High Street

This initiative was being progressed by NCC and it was hoped that further information would be forward in due course.

8.9 Stump Cross - road flooding issues - with Highways.

8.10 Wellspring Road - repairs - it was anticipated that dialogue with the relevant authorities would lead to the repair of the road by the end of the year.

8.11 Flooding along Long Lane - this is being dealt with by Highways.

9. To consider and review Planning if received prior to meeting

22/1498	The Chapel, Chapel Road	Detached domestic garage	No comment
22/1539 & 22/1538	Church Farm, 20 Church Street	Inst of vehicular access gates and small entrance gate	Comments made re gates
22/1206	Mill Farm, Bradfield Road	Inst of sewage treatment plant to serve dwelling replacing the existing septic tank	Comment re water discharge
22/1571	18 Church Street	Single-storey side ext	No comment

10. To review Correspondence

Resident re Warren Woods	Responded
NNDC - tree works in a conservation area	Noted
Tim Adams - 20mph zone	Circulated
NCC - Long Lane - Prohibition of Waiting	Responded
NCC - Road Safety Fund - Eligible Safety Measures	Circulated
NCC - Recycling Centre - Sheringham	Circulated
NCC - Parish Partnership Scheme	Circulated
Vattenfall - development of community fund	Circulated
NCC - Byway 20	Noted
NCC - Tim Adams monthly report	Circulated
NWT - Coastal Workshops	Circulated
SBA - AGAR Form 3	Noted
Countrystyle - recycling - increase	Noted
Various correspondence member of public re FOI requests	Circulated/responded
ICO - re FOI requests	Circulated

11. To Receive Reports from Councillors and items for **September** Agenda
Trimingham Coastal erosion along the Coast Road - refer to Tim Adams

12. To Confirm the Date of the next meetings
Southrepps Ordinary Parish Council Meeting
Wednesday 21st September 2022 - commencing at 6.30pm

RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC for the purpose of confidential items:

13. To review Clerk's salary and conditions
The Council reviewed the Clerk's salary and noted that no pay review had taken place since 2018. With this in mind and the Clerk's recent attainment of the CiLCA qualification it was resolved that an increase to the hourly rate and office be paid. The Council would confirm this in writing.
EP/LS

There being no further business the meeting was closed at 8.05pm.