

Southrepps Parish Council

Ordinary Parish Council Meeting

☎ 01692 402998 -Elaine Pugh - Clerk.Southrepps@gmail.com - www.Southreppspc.info

Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting

Wednesday 24th January 2024 @ 6.30pm@ Southrepps Village Hall

Present: Lesley Sparrow (Chair), Roger Swift (Vice Chair),
Louise Marriner, Chris Shaw and Grahame McCabe
Others: Roy MacDonald - NNDC and 1 member of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Louis de Soissons and Fiona Hall - personal - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations in Agenda items and individual dispensations to be authorised**
No interests were declared or dispensations authorised.
- 3. To approve Ordinary Parish Council Minutes 6th December 2023**
It was resolved that these be approved and signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and NCC Reports (10 minutes allowance)**
Resolved to open the meeting to the public.
Roy MacDonald, NNDC - outlined his report which had been circulated to members.

Discussion took place on the CLD and it was confirmed that the application had been approved by Planning. Matters were highlighted and a report provided to the Council concerning this matter. The building was in a conservation area and this does not seem to have been taken into consideration by the Officer concerned. This issue would be drawn to the attention of the Director of Planning at NNDC and the response received would be forwarded to members.

Closure of the Post Office was discussed and there is a continued push for a weekly van to attend Southrepps. The Post Office states the nearest facility is in Roughton however, it has been pointed out to the Post Office that this is regularly closed during the stipulated opening times. This matter is ongoing with the Post Office.

Resolved to close the meeting to the public.

5. To review and consider Planning if received

23/2603	12 Warren Road	Installation of 10 solar pv panels	No comment
24/0108	Bishops Mead, Chapel Rd	First floor ext over garage/garden outbuilding	No comment
24/0057	12 Warren Road	Single storey side and rear ext and double detached garage	No comment

**6. Matters Arising and Monthly updates and for information only:
Clerks report and matters arising (updates and information only)**

- 6.1 SAM 2 - the figures were discussed and had been circulated to members.
- 6.2 Southrepps Footpath FP5 & BR11 - LDS - no update
- 6.3 Grit bin refilling - Village Hall - completed
- 6.4 Dog bag dispenser at playing field - waiting delivery
- Highways matters**
- 6.5 Parish Partnership Bids - 20mph zone in High Street - with NCC
There was no further update on this matter.
- 6.6 Stump Cross - road flooding issues with NCC
- 6.7 Water o/side Ham House - ref 900232767 and 900244762
- 6.8 Manhole/tarmac Church St/junction of High Street - ref 900245954
- 6.9 SAM2 Post, Pit Street - reference 900248846
- Work at playing field**
- 6.10 Allotments - 1 new lease sent out
- 6.11 Replacement/repair water tap at allotments or trough facility
Guide price - received. Agenda
- 6.12 Replacement of play area perimeter fencing
Guide prices had been received; the consensus was to review the specification. Clerk to report back. EP
- 6.13 Repairs to play equipment - these had now been completed.

7. To consider and review correspondence

Highways Inspection - Southrepps	Circulated
Roy MacDonald - re Post Office	Circulated
NNDC - Coralie Martin - SEND Events	Circulated
Police & Crime Commissioner-Serious Violence Officer	Circulated
SAM2 figures	Circulated
Roy MacDonald - January 2024 - report - Post Office	Circulated
LAMS - request to utilise car park	Agenda
NNDC - Affordable Housing Crisis	Circulated
NNDC Upskilling event	Circulated
NCC - Highways Inspection	Circulated

8. To consider request by LAMS to utilise the Village Hall Car Park for permanent parking of vehicles - donation to be agreed

Discussion took place on this matter and all agreed that the car park is for users of the village hall whilst they are utilising the facility. It is not for regular permanent parking. When large events take place at the hall parking is extremely difficult and with large vehicles taking up a number of spaces this made less availability. It was resolved that a letter is sent to LAMS to outline the following:

1. Parking on the Village Hall car park is agreed for 6 months from the 1st February to 1st August 2024.
2. No contribution would be required for the utilisation of the car parking during this period.
3. A member of the Parish Council would assist with actively sourcing another suitable location.
4. The vehicles must be parked as per the layout supplied.

The Clerk would write to LAMS.

EP

9. To consider Financial Matters

9.1 To receive bank reconciliation and note receipts and review reserves

The Clerk read out the bank reconciliation the reserves noted.

9.2 To agree payment schedule and approve payments

Countrystyle Recycling	26.40
DT Overton (moles)	90.00
Glasdon (dog bag dispenser)	303.73
HMRC	12.20
Elaine Pugh	430.49
Secret Gardens – maintenance	149.86
NGF – Hally Gally – play equipment repairs	2,163.11
Npower – electric	52.70
Npower – electric Resolved to pay enbloc.	51.38

Resolved to pay enbloc.

10. To Receive Reports from Councillors and items for the next Agenda

Defibrillators - the Clerk had been assured that the defibrillators were both operational and logged on the Circuit which is the system the “999” service utilises. The reporting schedule had been added to the Clerk’s CHT dashboard for monitoring purposes.

The pavement outside the post office had a large dip and needed repair. The Clerk would report this. EP

**11. To confirm date of the next Meeting
Southrepps Ordinary Parish Council Meeting -
Wednesday 6th March 2024 - Southrepps Village Hall @ 6.30pm**

There being no further business the meeting concluded at 7.35pm