

SOUTHREPPS PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

Wednesday 10th December 2025 @ 6.30pm Southrepps Village Hall

Present: Lesley Sparrow (Chair), Roger Swift (Vice Chair), Fiona Hall, Louis de Soissons, Chris Shaw, Louise Marriner and Graham McCabe

Others: One member of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
All members were present.

- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)**
No dispensations were declared or authorised.

- 3. To approve Ordinary Parish Council Minutes 5th November 2025**
These had been circulated and it was resolved that they be signed by the Chair.

- 4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair. A 10 minute allowance is given for this purpose. A member of the public can speak for no more than 1 minute unless agreed by the Chair.
Resolved to open the meeting to the public.
There were no questions from the floor.
Resolved to close the meeting to the public.

- 5. To review and consider Planning (if received)**
No planning applications had been received.

- 6. Matters Arising and Monthly updates and for information only: Clerks report and matters arising (updates and information only)**
GENERAL

6.1 SAM 2

The figures had been circulated and discussed; the general trend in speeding is downwards. However, there are still a considerable number of vehicles which are travelling in excess of 20mph. The unit would be placed at Gables Avenue and record speeds exiting the village. Concern had also been raised with speeding along Long Lane - this would be investigated.

SAM figures are listed on the website for the community to view however, a snapshot is detailed below:

Gables Avenue - 20 mph traffic calming installed

Vehicles - Nov	+20mph	+30mph	+40mph
45,883	63%	13%	0.6%

Lower Street - Pit St - inbound - no traffic calming

Vehicles - Oct	+20mph	+30mph	+40mph
8,186	0	20%	0.5%

HIGHWAYS MATTERS

- 6.2 Drainage - Church Street/Loke** - Highways monitoring
- 6.3 20mph traffic calming** - final works still to be completed - this had been programmed in by Highways.
- 6.4 Application to NCC Parish Partnership Scheme for SAM3** - outcome due in April/May 2026

PLAYING FIELD

- 6.5 Electric charging point via NCC scheme** - with Village Hall
- 6.6 Play Inspection report** - this was under review and an assessment of repairs would be made together with costs. EP
- 6.7 Installation of replacement/new decking on the playing field**
The Council were waiting for the input from the Village Hall.

7. To consider and review Financial Matters

- 7.1 To receive bank reconciliation and note receipts and review reserves**
The Council noted the bank reconciliation and reserves.
- 7.2 To review expenditure to date**
Expenditure to date was reviewed and discussed.
- 7.3 To agree payment schedule and approve payments**

Secret Gardens	198.00
HMRC	102.00
Elaine Pugh	486.00
Julie Swift – (reimbursement of planters)	9.99
Npower – streetlights	57.12

Resolved to pay enbloc

8. To review correspondence and take appropriate action

Southrepps Village Hall - re decking	Circulated
UK Power Networks - Tree consent	Authorised
NNDC - need for affordable homes	Circulated
LGR Information	Circulated

9. To consider and agree any actions relating to Assertion 10

The Clerk had attended the Assertion 10 training session and informed that it was mandatory for the Council to have a Gov.UK email address and an IT Policy. The new email address had been applied for, and it was noted this would be in place by January 2026. At the present time there were no costs involved however, this may change. EP

10. To Receive Reports from Councillors and items for the next Agenda
A resident had requested that the mud/debris be cleared off of the road near to the buildouts at Gables End. This had been reported and due to be actioned by NNDC.

Noise from military aircraft was discussed. The Clerk would liaise with the MP as he had recent dealings with the MOD and had spoken on this matter in Parliament.

A Councillor verbally stated that they would be resigning from the Council and they were informed of the legal process.

Discussion took place on the frequent vandalism of the newly installed fencing at the playing field. Notices would be placed onto the information boards to let residents know that they pay for these continuous repairs from their Precept. EP

11. To confirm date of the next Meeting
Southrepps Ordinary Parish Council Meeting -
Wednesday 21st January 2026 - Southrepps Village Hall @ 6.30pm

There being no further business the meeting concluded at 7.15pm

LESLEY SPARROW - CHAIR

21st January 2026