

# Southrepps Parish Council

## Ordinary Parish Council Meeting

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Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

### Minutes of the Ordinary Parish Council Meeting

Wednesday 15<sup>TH</sup> April 2024 @ 6.30pm@ Southrepps Village Hall

**Present:** Lesley Sparrow (Chair), Roger Swift (Vice Chair),  
Louise Marriner, Chris Shaw, Grahame McCabe  
Louis de Soissons and Fiona Hall

**Others:** Tim Adams - NCC, Roy MacDonald - NNDC  
and 1 member of the public

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**

No apologies were required - all members were present.

2. **To receive declarations of pecuniary interests and dispensations in Agenda items and individual dispensations to be authorised**

No interests were declared or dispensations authorised.

3. **To approve Ordinary Parish Council Minutes 6<sup>th</sup> March 2024**

These had been circulated and it was resolved that they be signed.

4. **Resolution to adjourn the meeting for public participation - NNDC and NCC Reports (10 minutes allowance)**

*Tim Adams, NCC* - had dealt with a number of pot hole issues and the 20mph project - which will go to the portfolio holder soon. A speed counter has been organised for the project and paid for from Tim's budget. Discussion took place on linking FP5 and BR11 and assistance will be sought from the Trails Officer at NCC. Wellspring Road is being investigated by Highways and the Ecologists.

Roy MacDonald, NNDC - discussed the CLD for EF/23/2307.

5. **To review and consider Planning if received**

No new planning had been received.

6. **Matters Arising and Monthly updates and for information only: Clerks report and matters arising (updates and information only)**

6.1 **SAM 2** - the figures had been circulated and the unit was located at Gables Avenue monitoring speed into the village. Overall it appears that speed has increased.

The post at Pit Street has now been reinstated by Highways.

6.2 **Southrepps Footpath FP5 & BR11** - LDS - investigations were continuing on this matter and Tim Adams would liaise with the Trails Officer.

**Highways matters**

6.3 **Parish Partnership Bids** - 20mph zone in High Street - with NCC  
- Tim Adams has agreed to fund the road survey cost £750 and the figures for SAM2 have been forwarded to Highways.

**Work at playing field**

- 6.4 Replacement of play area perimeter fencing**  
This was being investigated and quotes were being sought.
- 6.5 Car parking provision at Bowls Club and Village Hall car park; to provide suitable parking surface for LAMS vehicles and to provide accessibility and connectivity to play area.**  
The Clerk was still seeking quotations for these works which were proving illusive. A guide price had been attained however, this would need to be finalised nearer the time.
- 6.6 Replacement of water tap at allotments with trough - completed**
- 6.7 Replacement play area gate - completed - the Clerk would check if a locking mechanism had been installed.** EP
- 6.8 Formal response to NNDC - Director of Planning regarding EF/23/2307**  
The letter was reviewed and the Council agreed to send this as a formal letter of complaint to the Director of Planning. EP
- 6.9 Pot Holes along the footpath to the Bowls Club**  
This was deferred for further investigation and monitoring.

**7. To consider and review correspondence**

NCC - re closure of Wellspring Road for repairs - 17 <sup>th</sup> April	Circulated
Councillors comments re track resurfacing & guide price	Agenda
Bowls Club re ownership of flood lights	Clerk to write
Norfolk Police re - priorities	Noted
NCC re closure of Chapel Rad 20-21 <sup>st</sup> March	Circulated
NNDC - Holly Cottage - LDC - withdrawn	Noted
NCC - traffic survey for 20mph through village	Circulated

**8. To consider Financial Matters**

**8.1 To receive bank reconciliation and note receipts and review reserves**

The Clerk read out the information and Council agreed and reviewed reserves.

**8.2 To agree payment schedule and approve payments**

Countrystyle Recycling	£68.40
DT Overton - mole patrol	£210.00
Secret Gardens - gate & water trough	£780.00
NPTS	£170.00

Resolved to pay enbloc.

**9. To Receive Reports from Councillors and items for the next Agenda**

The signage for Chapel Street needed to be reinstated as it had completely disappeared. This had been reported to NNDC - the Clerk would chase again. EP

The hatching outside of the Vernon Arms needed to be reinstated as it had faded. EP

A car had been "left" in the car park - Clerk to investigate. EP

A letter needed to be sent to the Bowls Club to ask their users to slow down the Footpath. EP

A tree branch needed to be removed that was overhanging the car park.

EP

10. **To confirm date of the next Meetings**  
**Southrepps Annual Parish Meeting**  
**Southrepps Parish Council - Annual Meeting-**  
**Wednesday 29<sup>th</sup> May 2024 - Southrepps Village Hall @ 6.30pm**

There being no further business the meeting concluded at 7.45pm.

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LESLEY SPARROW - CHAIR

29<sup>th</sup> May 2024