

Southrepps Parish Council

Ordinary Parish Council Meeting

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Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting

Wednesday 6th December 2023 @ 6.30pm @ Southrepps Village Hall

Present: Lesley Sparrow (Chair), Roger Swift (Vice Chair),
Louise Marriner, Chris Shaw, Fiona Hall, Louis de Soissons
and Grahame McCabe

Others: 1 Corallie Martin, Community Connector - NNDC
1 member of the public and Roy MacDonald - NNDC

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**

All members were present and no apologies were required.

2. **To receive declarations of pecuniary interests and dispensations in Agenda items and individual dispensations to be authorised**

No interests were declared or dispensations authorised.

3. **To approve Ordinary Parish Council Minutes 1st November 2023**

It was resolved that these be approved and signed by the Chair.

4. **Resolution to adjourn the meeting for public participation - NNDC and NCC Reports (10 minutes allowance)**

Resolved to open the meeting to the public.

Corallie Martin, Community Connector - NNDC - spoke about the role of the community connectors within the area. This included co-ordinating, promoting support groups and being the centre of information for the community. They can provide help and guide people to a central hub for information and support residents to avoid a crises situation. Help is available for those who are not online and there are also finance inclusion officers at NNDC who will help people with their finance and who will check if residents are receiving all their entitlements. Information is targeted at lonely and isolated residents to ensure that communities are sustainable. They hand out the Lions Green Tub - in this householders would place their medication in the fridge in case they go to hospital their medication is readily available. Libraries are offering a warmhub/space together with free toiletries. There is money available from the hardship fund which can be accessed. A parenting hub should soon re-open at Northfield Road, North Walsham. The connectors work with Poppyland Radio. A QR code is available which provides an inter-active map and highlights where various groups are located.

Roy MacDonald, NNDC - informed that he was working on a solution to the issues with the closure of the Post Office. The Council gave an update on the present situation with regards to other discussions/avenues which had already been investigated. Members considered that the best option was for a weekly mobile Post Office vehicle to attend the village. The monthly report covered issues on Carbon Literacy Action Day, Tree giveaway on 9th December at Sheringham Market. NNDC had secured a £9.9m levelling up funding for new sports and leisure facilities at Fakenham.

Other issues being dealt with - Anglian Water re raw sewerage, pumping stations and speeding along the B1436.

A member of the public highlighted that the grit bin outside the village hall was empty - the Clerk would arrange for this to be filled. EP

Resolved to close the meeting to the public.

5. To review and consider Planning if received

23/1638	1 Beck Cottages, Lower St	Discharge of conditions	Condition discharge
23/1863	Brook House, Chapel Road	Change of use - holiday let	Refused

**6. Matters Arising and Monthly updates and for information only:
Clerks report and matters arising (updates and information only)**

6.1 SAM 2

The figures were circulated to members. It was noted that speeds were slightly down however 78 vehicles exceeded at 50mph out of the village past Gables End. The unit has now been turned to monitor numbers into the Village.

6.2 Southrepps Footpath FP5 & BR11 - LDS

This was ongoing and an update would be given at the next meeting.

6.3 Notice board for Warren Road - delivered and installed

6.4 Purchase and installation of new dog bin at Long Lane - installed

Highways matters

6.5 Parish Partnership Bids - 20mph zone in High Street - with NCC
Highways are now responding to objections received and layout for design of build-outs requested. Waiting confirmation from NCC.

6.6 Stump Cross - road flooding issues with NCC

6.7 Flagship - Hedging/trees etc.

A communication had been received from Flagship stating that the landscaping was being assessed and the Parish Council would be invited to review the development.

6.8 Water o/side Ham House - ref 900232767 and 900244762

6.9 Manhole/tarmac Church Street/junc of High Street - ref 900245954

6.10 Fallen tree - FP9 - ref - 900246445 - completed

6.11 Bramble Lane - pot holes - ref 900246446 - completed however more were developing and this would be monitored by Councillors.

Work at playing field

6.12 Allotments - 6 new allotments leases completed - invoices sent out for all allotments and funds being received. The new tap had been installed however was not functioning and the water turned off at the stop cock. It was suggested that a cattle trough might be a good solution and the Clerk would investigate this. EP

6.13 Replacement of play area perimeter fencing - quotes being sought

6.14 Perching Benches - completed

6.15 Replacement no dog signage at playing field - completed

6.16 Repairs to play equipment - waiting parts contractor instructed

6.17 Trees in car park - completed

7. To consider and review correspondence

NCC - road closures	Circulated
NNDC - various communications	Circulated
NCC - review of bus shelter services	Noted
EPIC - Marathon	Clerk to highlight concerns with running under the railway bridge

8. To agree to support the community Village Christmas Lights and prepare risk assessment for installation of Christmas trees for insurance purposes

The risk assessment had been completed.

9. To consider Financial Matters

9.1 To receive bank reconciliation and note receipts and review reserves

The Clerk detailed the bank reconciliation, noted reserves and accepted by the Council.

9.2 To agree payment schedule and approve payments

Secret Gardens - benches and tree maintenance	740.00
Secret Gardens - notice board and dog bin signs	235.10
Countrystyle	12.00
Glasdon - dog bin - Long Lane	312.80
Southrepps Village Hall	132.00
HMRC	12.20
EON – electricity – Oct	45.42
Elaine Pugh	427.98

Resolved to pay enbloc

10. To Receive Reports from Councillors and items for the next Agenda

The recent event at the Village Hall was a great success and contributed £1,400 to reserves.

The post at Pit Street which holds the SAM2 is leaning and needed attention by Highways - Clerk to report. EP

The dog bag dispenser needed to be purchased and the Clerk would arrange this. EP

11. To confirm date of the next Meeting

Southrepps Ordinary Parish Council Meeting -

Wednesday 25th January 2024 - Southrepps Village Hall @ 6.30pm

There being no further business the meeting concluded at 7.30pm