

# Southrepps Parish Council

## Ordinary Council Meeting

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

**Minutes of the Ordinary Parish Council Meeting**  
**Wednesday 25<sup>th</sup> January 2023 @ Southrepps Village Hall @ 6.30pm**

**Present:** Lesley Sparrow (Chair), Louis de Soissons,  
Grahame McCabe, Chris Shaw and Tish Peal  
**Others:** 2 members of the public and Tim Adams, NCC

1. **To consider apologies for absence**  
Apologies had been received from Roger Swift - and Louise Marriner - personal and these were accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**  
There were none declared or requested.
3. **To approve Minutes - Southrepps Ordinary Parish Council Minutes - 7<sup>th</sup> December 2022.**  
Resolved to approve and the Minutes were signed by the Chair.
4. **Resolution to adjourn the meeting for public participation and District and County Councillor Reports (15 minutes maximum)**  
**Resolved to open the meeting to the public:**  
Tim Adams, NCC - informed that highways defects were being actioned. Wellspring Road had another large hole created and NCC were hoping to get the ecologist back. Discussion took place with regard to a property in the conservation area which was having works completed without the correct permission and Planning Enforcement were dealing with this. The 20mph was currently with NPLAW for the order to be written and this would be chased again. Long Lane - the highways scheme for a footway from the development was being progressed and it was understood these works would also include the flooding concerns of residents to clear the drainage gully.  
  
Discussion took place on the issues of a caravan which had been placed onto land belonging to a resident. Another item within the conservation area was brought to the attention of the Council and this was forwarded to Tim Adams for action by the Planning Enforcement Team.  
**Resolved to close the meeting to the public.**

5. **To consider and review Planning if received prior to meeting**

23/0022	Hall Farm Bungalow, Hall Road	No comment
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## 6. Financial Matters

### 6.1 To approve payments

PAYEE	NO
Countrystyle (emptying of bottle bank)	39.00
DT Overton (mole patrol)	210.00
Elaine Pugh	398.82
HMRC	49.40

**Resolved to pay enbloc.**

## 7. Clerks report and matters arising (updates and information only)

7.1 **SAM 2** - figures circulated and discussed.

7.2 **Southrepps Footpath FP5 & BR11** - forms need to be completed and location clarified. The Clerk and Chair would walk the route and report back to the Council. EP/LS

7.3 **Production of notice board for Warren Road**

The appointed contractor was unable to progress the project. The Clerk and Chair would source another item. It was agreed that a metal dark green lockable unit would be preferable. EP/LS

### Highways matters

7.4 **Parish Partnership Bids - 20mph zone in High Street** - with NCC

This matter was ongoing and currently waiting for NPLAW to complete the paperwork.

7.5 **Stump Cross** - road flooding issues with NCC

7.6 **Flooding along Long Lane** - with NCC and it was hoped the programme of works at the new development would assist with this issue.

7.7 **Crown Loke - resurfacing** - no further works are programmed

7.8 **Flagship - Long Lane Footpath and dropped kerb** - the developer was working on the scheme and it was hoped that this would help the flooding at Agenda item 7.6.

### Work at playing field

7.9 **Creation of 4-6 allotments, associated ground, hedging works, installation of fencing and new openings for access** - commenced waiting installation of fencing and completion of groundworks. The Clerk was actively monitoring and liaising with the contractor on this.

7.10 **Removal of old junior swings and installation of new unit** - work in progress. This was being dealt with by the contractor.

7.11 **Play Inspection - essential repairs** - work in progress

7.12 **Zip wire repair** - completed - waiting for seat to be re-installed by the contractor.

7.13 **Replacement of play area perimeter fencing** - this would be reviewed again once the allotment fences were in situ.

## 8. To review correspondence and action

NCC - re TRO -	Circulated
SAM2 - speed analysis	Circulated
Thorpe Road - pot hole - reported 900221360	Monitor
AB Laws - thank you for payment	Noted
County Broadband - wayleave request - asked for clarification	Monitor
NNDC - Monitoring Officer	Noted*

\*the Council did not wish to continue with a formal complaint however, would direct the resident to NNDC's complaints procedure. Clerk to respond to NNDC.

EP

9. **To consider the adoption of two community defibrillators from The Southrepps Support Scheme and commit to ongoing maintenance and consumable costs**  
Members considered this matter and it was resolved that the two units be adopted by the Council and that they would be responsible for the consumables required. The two incumbent volunteers would continue to upload the weekly report to ensure that it is linked to the East of England NHS Ambulance website. It was suggested that another training session be arranged and the Clerk would liaise on this. EP
10. **Review of provision of benches at recreation field and allocate funding.**  
It was suggested that businesses or members of the community may like to sponsor a bench and the information would be published in the next edition of the Mardler. In the interim period this item would be monitored to assess the response received.
11. **To Receive Reports from Councillors and items for March Agenda**  
There were no new items for the March Agenda.
12. **To Confirm the Date of the next meetings**  
**Southrepps Ordinary Parish Council Meeting**  
**Wednesday 8<sup>th</sup> March 2023 - at 6.30pm - Southrepps Village Hall**

There being no further business the meeting concluded at 7.45pm.