

# Southrepps Parish Council

## Ordinary Parish Council Meeting

☎ 01692 402998 - Elaine Pugh - [Clerk.Southrepps@gmail.com](mailto:Clerk.Southrepps@gmail.com) - [www.Southreppspc.info](http://www.Southreppspc.info)

Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

### Minutes of the Ordinary Parish Council Meeting

Wednesday 2<sup>nd</sup> August 2023 @ 6.30pm @ Southrepps Village Hall

**Present:** Roger Swift (Vice Chair), Chris Shaw, Fiona Hall and  
Louis de Soissons

**Others:** Roy MacDonald - NNDC and Tim Adams - NCC  
No members of the public

In the absence of the Chair - Roger Swift chaired the meeting.

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
Louise Marriner and Lesley Sparrow - personal - accepted by Council
- 2. To receive declarations of pecuniary interests in Agenda items and consider and receive individual dispensations.**  
There were no declarations or dispensations given or declared.
- 3. To receive and acknowledge - Annual Parish Minutes 17<sup>th</sup> May 2023**  
These were acknowledged as received by members.
- 4. To approve Annual Parish Council Minutes 17<sup>th</sup> May 2023**  
The Minutes had been circulated and it was resolved that they be signed by the Chair.
- 5. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**  
**Resolved to open the meeting to the public.**  
*Tim Adams, NCC* - Long Lane, Flagship Housing - are dealing with the discharge conditions for the release of the properties and this included the footpath. Members spoke about the appalling state of Long Lane and this would be taken up with Highways. The state of the footpaths along Beechlands and Gables Avenue were discussed after being dug up by County Broadband. The pavement would be given a tarmac topper. The planning issues in Crown Loke - NNDC had come to the conclusion that the fence is moved back from the Highway. Highways are chasing Natural England for an inspection to be undertaken and the condition of Wellspring Road will be investigated. The 20mph zone has progressed to Traffic Consultation Order.

*Roy MacDonald, NNDC* - would speak to Planning regarding the vacant land at Church Street.

**Resolved to close the meeting to the public.**

## 6. To review and consider Planning if received

23/0841	High House, Cromer Rd	Approved
RV23/1282	Heath Cottage, Warren Rd	Approved

## 7. Matters Arising and Monthly updates and for information only:

### Clerks report and matters arising (updates and information only)

7.1 **SAM 2** - the figures were discussed and Gables Avenue experienced the highest speeds both entering and exiting the village.

7.2 **Southrepps Footpath FP5 & BR11**

Reviewed by Clerk and Chair and this matter was discussed.

Lois de Soissons would also investigate and report back to the Council.

7.3 **Notice board for Warren Road** - ordered. The Clerk would chase again to find out a delivery date. EP

### Highways matters

7.4 **Parish Partnership Bids - 20mph zone in High Street** - with NCC

NPLAW have drafted the TRO and advertisement. The Clerk was asked to write a letter of support. EP

7.5 **Stump Cross** - road flooding issues with NCC

It was agreed that this be removed from the Agenda.

7.6 **Flagship - Long Lane Footpath**, dropped kerb, flooding along Long Lane and empty new houses - letter received from Flagship which had been circulated. The Council agreed to write to Flagship again highlighting the issues with the road. EP

### Work at playing field

7.7 **Creation of 4-6 allotments, associated ground/ hedging works, installation of fencing, water supply, new openings for access.**

**Removal of old junior swings** - this work was nearly completed.

A spreadsheet of costs had been circulated to members relating to the S106 monies received.

7.8 **Replacement of play area perimeter fencing** - under review

The Council would consider this and the Clerk will seek a guide price. EP

7.9 **Community Ownership Fund**

The fund was discussed and a document circulated to members for their consideration.

## 8. To consider and review correspondence

Gallagher - confirmation of receipt of payment for insurance	Noted
NPTS - subscription for membership - received	Noted
SAM2 - information	Circulated
Community Defibrillator funding	Noted
Playing field - removal of fallen ivy	Completed
NCC - Parish Partnership Scheme	Agenda
Victory Housing - re Long Lane	Circulated
NNDC - Town & Parish Council Engagement Forum	Circulated
NCC - Highways inspection from 14 <sup>th</sup> August	Noted
NCC - bottlebank reclaim £797.61	Noted
Stuart Clark - Secret Gardens - report and extra costs involved	Circulated
Epic - Norfolk Marathon - 2024	Noted
NCC 20mph traffic order for centre of village	Noted

**9. To consider Financial Matters**

**9.1 To receive bank reconciliation and note receipts and review reserves**

The bank reconciliation was discussed, agreed and signed.

**9.2 To agree payment schedule and approve payments**

Thomson Sawmills - reimbursed to Clerk	762.33
DT Overton (mole control)	210.00
Spanton - cleaning of white gates	125.00
CT Baker - items for repair of fence	88.73
SR Clark - Secret Gardens - playing field maintenance	200.00
Countrystyle - emptying of recycling	27.00
Elaine Pugh - Clerk	670.44
HMRC	60.20
Steve Jackman - website	135.00
SR Clark - preparation of allotments and inst fencing	1,720.00
Kevin Richardson	660.00
SR Clark - installation of water supply (106 funds)	2,300.00
Mr Cheney - caretaking	606.75
Countrystyle - emptying of recycling	9.00
Wix - reimbursed to Elaine Pugh	108.00
Npower - electricity for streetlights - May	29.28
Npower - electricity for streetlights - June	26.69

\*\* paid external to meeting

**It was resolved that these payments be made enbloc.**

**10. To consider application to the NCC Parish Partnership Scheme**

Members discussed this Scheme and it was agreed that this be an Agenda item at the September meeting.

Agenda

**11. To review bench provision on the playing field**

The Clerk would ask the caretaker for costings.

EP

**12. To review and consider the Community Ownership Fund**

This had been reviewed at Agenda item 7.9 and it was agreed that the fund be further investigated with the options which might be available.

FH

**13. To Receive Reports from Councillors and items for the next Agenda**

The programme of works provided by the Clerk was discussed:

White Village Gates	Trimming foliage	Completed - caretaker
Church Street	Derelict plot	With Roy MacDonald
Removal of fence	Planning	With Roy MacDonald
County Broadband	Footpaths - condition	Written to County Broadband
Trees overhanging FP9	Trimming	Completed - caretaker
Ivy Clump removing	Removal	Completed - caretaker
Additional ivy from tree	Removed&tree maint	Completed - caretaker
White Village Gates	Cleaning	Pressure washed
New allotments S106 and ancillary works	In progress	Nearly completed
Dead tree - allotments	Removal	Completed - 3 wasps nest

**Highways**

FP13 - overgrown	Pond/down Lower St	Ref 900236613 - completed
FP9 - overgrown	VHall - Chapel Rd	Ref 900236612 - completed
Water o/side Ham House	With Highways	Ref 900232767 - Highways

14. To confirm date of the next Meeting  
Southrepps Ordinary Parish Council Meeting -  
Wednesday 20<sup>th</sup> September 2023 - Southrepps Village Hall @ 6.30pm

There being no further business the meeting concluded at 19.45pm

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Lesley Sparrow - Chair

20<sup>th</sup> September 2023