

# Southrepps Parish Council

## Ordinary Parish Council Meeting

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Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

### Minutes of the Ordinary Parish Council Meeting

Wednesday 20<sup>th</sup> September 2023 @ 6.30pm @ Southrepps Village Hall

**Present:** Lesley Sparrow (Chair), Roger Swift (Vice Chair) and Louise Marriner

**Others:** No members of the public

**1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**

Apologies had been received from Chris Shaw, Fiona Hall, Louis de Soissons and Grahame McCabe - personal - these were accepted by the Council.

**2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**

There were no interests declare or dispensations requested.

**3. To approve Ordinary Parish Council Minutes 2<sup>nd</sup> August 2023**

These had been circulated and it was resolved that they be signed by the Chair.

**4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**

No members of the public were in attendance. The Clerk read out the report from Roy Macdonald - NNDC.

**5. To review and consider Planning if received**

23/0408	Conv of barn to single-storey dwelling	No comment
23/1863	Change of use of annexe to holiday let	No comment

**6. Matters Arising and Monthly updates and for information only:**

**Clerks report and matters arising (updates and information only)**

**6.1 SAM 2** - Circulated and were in alignment with other figures.

**6.2 Southrepps Footpath FP5 & BR11** - there was no update on this from Louis de Soissons.

**6.3 Notice board for Warren Road** - waiting delivery information

**Highways matters**

**6.4 Parish Partnership Bids - 20mph zone in High Street** - with NCC NPLAW have drafted the TRO and advertisement. The Council were still waiting for an update from Highways.

**6.5 Stump Cross** - road flooding issues with NCC

**6.6 Flagship - Long Lane Footpath** - in progress

**6.7 Water o/side Ham House** - ref 900232767

**Work at playing field**

**6.8 Allotments** - 6 new allotments leases completed - invoices sent out for all allotments and funds being received. The press down tap would be purchased and installed to manage water usage. EP

**6.9 Replacement of play area perimeter fencing** - guide price obtained and would be an Agenda item for November.

**6.10 Community Ownership Fund** - no update at the present time.

## 7. To consider and review correspondence

Review of fencing - guide price only	Noted
Guide price for Eco sleepers - perching stools	Noted
NCC - closure of Long Lane	Circulated
EPIC - Norfolk Marathon	Circulated
Student re Local Plan and Consultation Research	Noted
North Walsham West - Cavendish consulting	Circulated
Duncan Baker - public speeding meeting - 29 <sup>th</sup> September 2023	Circulated
NCC - continued closure of Wellspring Road	Circulated
NNDC - Roy MacDonald - monthly report	Circulated
PFK Littlejohn - query on audit	Responded

## 8. To consider Financial Matters

### 8.1 To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was discussed, noted and reserves reviewed.

### 8.2 To agree payment schedule and approve payments

Mr D T Overton - moles and wasps	170.00
Countrystyle (bottlebank)	70.80
Stuart Clark (handyman/caretaker)	230.00
Kevin Richardson (grass)	475.00
Elaine Pugh	496.00
HMRC	24.20
Mr D T Overton - moles and wasps - additional	325.00

### Resolved to pay enbloc

### 8.3 To authorise perching bench provision from 106 funding and agree locations

The Council agreed to the £600 costs for this which included materials and installation. The Clerk would liaise with Council to find out the locations required. EP

## 9. To consider application to the NCC Parish Partnership Scheme

The options were discussed however on this occasion the Council did not think it was appropriate to apply to the Scheme.

## 10. To Receive Reports from Councillors and items for the next Agenda

The Clerk requested that if Councillors had projects for 24-25 that they outline them as soon as possible for budgeting purposes.

Discussion on the vandalism at the play area was discussed. The Clerk reminded Council that 2 slats from the multi-play unit which had been removed had already been replaced. The vandalism had been reported to the Police for recording purposes. The caretaker had made the immediate repairs however, the fence had been removed from the entrance of the play area as it was considered dangerous to keep it insitu.

A tree needed to be reviewed which as on the area at Lower Southrepps - Lesley Sparrow would investigate.

11. To confirm date of the next Meeting  
Southrepps Ordinary Parish Council Meeting -  
Wednesday 1<sup>st</sup> November 2023 - Southrepps Village Hall @ 6.30pm

There being no further business the meeting was closed at 19.05.

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LESLEY SPARROW - CHAIR

1<sup>st</sup> November 2023